

EXAMPLE:

Column A	Column B	Column C	Column D
What are the activities and how many people will be served by each?	What is the anticipated impact on clients?	Actual activities and client impact <i>(to be completed with grant report)</i>	Lessons learned for program improvement <i>(to be completed with grant report)</i>
<p>Provide two 14-week series of nurturing parenting classes to parents and their young children. 24 parents of 24 children ages 0-3.</p>	<p>20 parents will graduate from the class and demonstrate a change of at least .5 on the Parenting Scale. 65% of parents will establish a consistent routine for engaging in interactive activities at home.</p> <p>70% of parents will report reading to their children at least 3 days per week.</p> <p>50% will report an increased network of people they can count on for support.</p>		

INSTRUCTIONS:

1. In **Column A** enter:
 - a. Brief descriptions of the activities and services that the organization will deliver, including the frequency and the duration and where they take place. Use one row for each activity/service that is part of the program for which you are requesting support.
 - b. The timeframe of the activity or service.
 - c. The number of anticipated participants. Be specific about the number of pregnant women, parents, and/or caregivers served by each activity, and **the number of children ages 0-3 that represents.**

2. In **Column B** indicate the impact you are hoping to achieve through the given activity, and the tools or methods you will use to determine the amount of change in participants (e.g., PIR-GAS, ASQ-SE, Edinburgh, participant surveys). Ensure activities entered in this column reflect your responses to Question #4 in the application.

Visit the *Features & Resources* page at www.bellavistafoundation.org to see measurement tools other organizations have used.

3. **Columns C and D** will be completed as part of your **grant report**. Specific to Column C, please include the actual number of clients served (pregnant women, parents/caregivers, and children ages 0-3).
4. You will find a Grant and Impact Chart below to use, on page 3. Please note:
 - a. You do not have to fill out all rows.
 - b. You can add rows by using the tab key.
 - c. Concise answers are encouraged, however, we recognize that some answers may be longer, resulting in inconsistent formatting. Do not worry if the chart isn't perfectly aligned – it is the content that is important.
 - d. You must convert your finished form to PDF in order to upload it to your application. ***Please do not include this instructions page in your PDF.***
5. For support with technical issues please contact Jonny Moy, Grants Manager, at jmoy@pfs-llc.net; for content questions please contact Melissa Morazán, Program Officer, at mmorazan@pfs-llc.net or Stefani Willis, Program Officer, swillis@pfs-llc.net.

Organization Name:
Program Title:
Proposal Date:

Column A	Column B	Column C	Column D
What are the activities and how many people will be served by each?	What is the anticipated impact on clients?	Actual activities and client impact <i>(to be completed with grant report)</i>	Lessons learned for program improvement <i>(to be completed with grant report)</i>